

PROPOSAL FORM FOR AGENDA ITEMS FOR SCRUTINY COMMITTEES			
<b>NAME OF SCRUTINY COMMITTEE</b>	Performance Scrutiny Committee		
<b>DATE OF MEETING / TIMESCALE FOR CONSIDERATION</b>	17 <sup>th</sup> July 2014		
<b>TITLE OF REPORT</b>	Draft Director of Social Services Annual Report for 2013/14		
<b>PURPOSE</b>	1. Why is the report being proposed? (see also the checklist overleaf)	There is a statutory requirement to publish an annual report by the Director of Social Services, and the report requires Scrutiny at the draft stage prior to being finalised for publication.	
	2. What issues are to be scrutinised?	The content of the draft annual report. To ensure it provides a fair and clear evaluation of performance in 2013/14 and clearly articulate future plans.	
	3. Is it necessary/desirable for witnesses to attend e.g. lead members, officers/external experts?	It would be advisable to invite the lead Member, Cllr Bobby Feeley.	
	4. What will the committee achieve by considering the report?	The committee will have the opportunity to scrutinise the draft report prior to being finalised for publication, but will also have the opportunity to identify any specific performance issues which require further scrutiny by the committee in future.	
	5. Score the topic from 0 – 4 on aims & priorities and impact (see overleaf)*	<b>Aims &amp; Priorities</b>	<b>Impact</b>
	4	4	
<b>ADDITIONAL COMMENTS</b>	n/a		
<b>REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?</b>	n/a. Following scrutiny, the draft report will be amended (as appropriate) before being finalised for publication.		
<b>AUTHOR</b>	Tony Ward: Principal Manager, Business Support		

